

**Harvard Council on Aging**  
Board Meeting  
June 14, 2010  
Agenda

4:00 pm Review and approve minutes of the May board meeting.

4:10 PM Review and approve Treasurer's report.

4:20 PM Year-end Wrap up -- Action Plans

- Public Relations / Messaging
- Volunteer Coordination
- Housing

4:45 PM Old Business

- Handy man project
- Municipal Bldg Task Force – subcommittee
- COA video – summer intern

5:00 PM New Business

- COA BBQ – July 18 – report
- Volunteer Appreciation Event
- Parlor – window shades

5:15 PM Director's report

- Calendar & Events
- Vacation plan
- New public mtg posting requirements

5:45 PM Adjourn